## INSTRUCTIONS FOR APPLYING FOR A MASTER AGREEMENT WITH THE COMMONWEALTH OF KY

- Letter to Susan Fannin stating what discipline you want M/A for:
  - 1 Aerial Services
  - 2 Architectural
  - 3 Civil
  - 4 Environmental
  - 5 Landscaping
  - 6 Mechanical & Electrical
  - 7 Site & Boundary
  - 8 Structural
  - 9 Radio Tower
  - 10 Subsurface/Geotechnical
  - 11 Interior Design
- Updated SF 254 form
- Resumes' on all registered employees

The above information will be sent to Selection Committee for review.

If approved, the information will be sent to Scott Boling, Division of Engineering and Contract Administration (502-564-3050) for contract.

Susan Fannin
Division of Contracting and Administration
Room 158, Capitol Annex Building
702 Capital Avenue
Frankfort, KY 40601

Phone: 502-564-3050 Fax: 502-564-3649 Susan.Fannin@ky.gov